ONSTED COMMUNITY SCHOOLS BOARD OF EDUCATION

Board of Education Conference Room

October 19, 2026

REGULAR MEETING MINUTES

CALL TO ORDER

President Jason Terakedis called the meeting to order at approximately 7:00 p.m., followed by the Pledge of Allegiance.

Members Present: Jason Terakedis, Ray Tessier, Alex Gast, Calby Garrison, and Craig McMichael.

Members Absent: Dave VanBrunt and Ryan [surname to be verified].

Others Present: Jonathan Royce, Marsha Davis, Dyan Biringer, Phil Stark, Jodi Holt, Laura Klutsarits, Jeff Kelly, district staff, students, and community members.

APPROVAL OF AGENDA

Moved by Calby Garrison, supported by Craig McMichael, to approve the agenda as presented, with the addition of the Student Representative Report.

Motion carried 5-0.

APPROVAL OF MINUTES

Moved by Ray Tessier, supported by Alex Gast, to approve the September 21, 2026 Regular Meeting Minutes and October 7, 2026 Special Meeting Minutes as presented.

Motion carried 5-0.

APPROVAL OF DISBURSEMENTS

Moved by Alex Gast, supported by Calby Garrison, to approve September disbursements totaling approximately $1.41 million.

The Board noted that expenditures continued to reflect approximately $100,000 in monthly reductions compared to the previous year, consistent with the district's efforts to achieve a balanced budget.

Motion carried 5-0.

STUDENT REPRESENTATIVE REPORT

Olivia Lau, Vice President of the Class of 2027 Student Council, provided updates on Homecoming activities, marching band and equestrian team accomplishments, student fundraising, community service initiatives, the upcoming blood drive, Red Ribbon Week, and winter sports preparations.

COMMENTS FROM THE AUDIENCE

No public comments were received.

REPORTS

Facilities Director Jeff Kelly provided an update regarding the geothermal system glycol leak discovered October 7 near the soccer field. District personnel shut down the affected system, contained the leak, and notified the appropriate regulatory agencies, including EGLE and the local health department. The district obtained original system drawings and is securing repair and remediation estimates. The Board discussed the urgency of repairs, potential insurance coverage, and the possible use of available capital funds. The cause and full extent of the damage remain under investigation.

Athletic Director Laura Klutsarits provided an update on fall athletics, winter sports preparations, coaching vacancies, and improvements to athletic event management. The Board discussed opportunities to increase student and staff attendance, expand youth recognition activities, and strengthen school spirit and community engagement.

Elementary School Principal Jodi Holt reported on Student of the Month recognition, strong family participation, and continued community engagement efforts. The elementary school is collaborating with the high school Student Council on Halloween activities and exploring additional opportunities to connect students and families.

Middle School Principal Phil Stark reported on the completion of the first marking period, student recognition activities, the Scholastic Book Fair, and targeted academic interventions. A safety update included the district's response to a recent power outage and evacuation, ongoing review of emergency procedures, communication improvements, emergency lighting, and backup power systems. Additional updates included completed safety drills and hunter safety education.

High School Principal and Curriculum Director Dyan Biringer reported that the district received three Section 61b career and technical education grants totaling approximately $400,000 each for middle school construction, middle school arts and entertainment, and high school business and

administration programs. Planning will occur during the current school year, with implementation anticipated for 2027–2028.

Curriculum updates included disciplinary literacy, Science of Reading practices, Delta Math interventions, and the upcoming District Capacity Assessment. High School updates included restorative practices, parent-teacher conferences, career exploration opportunities, and Student of the Month recognition.

EMPLOYMENT

26-27 #23 – Employment

The Board considered the hires of Katrina Maloy, Paraprofessional, and Kristina Cunmulaj, Paraprofessional, and the resignations of Jenipher James, Liz George, Kristina Cunmulaj, and William Kish.

Moved by Ray Tessier, supported by Calby Garrison, to acknowledge item 26-27 #23, Employment, as presented.

Motion carried 5-0.

DISCUSSION

No discussion items were listed on the agenda.

ACTION

26-27 #24 – OESPA Transportation Step and Wage Clarification Letters of Agreement

The Board reviewed two Letters of Agreement between Onsted Community Schools and OESPA addressing previous employment and placement circumstances involving transportation employees. The agreements correct prior administrative decisions related to employment status, application of a hiring freeze, wage placement, and probationary requirements. The agreements are specific to the circumstances involved and do not otherwise modify the OESPA Master Agreement.

Moved by Alex Gast, supported by Craig McMichael, to approve item 26-27 #24, the OESPA Transportation Step and Wage Clarification Letters of Agreement, as presented.

Motion carried 5-0.

SUPERINTENDENT'S REPORT

Marsha Davis provided a financial update reviewing the annual audit, financial reporting procedures, internal controls, food service operations, and budget monitoring. The Board discussed changes in state funding, enrollment calculations, grant allocations, and the importance of maintaining a balanced budget.

The Board also discussed capital expenditures, remaining bond proceeds, facility maintenance priorities, and long-term technology replacement planning. The Board requested additional information regarding capital project priorities, projected costs, available funding sources, and technology replacement schedules. Updates also included athletic activity accounts, food service financial reviews, and ongoing efforts to strengthen financial oversight.

Superintendent Jonathan Royce provided operational updates highlighting transportation, food service, technology, facilities, and district communications. Transportation updates included insurance coverage for repairs to Bus 42 and training for an additional substitute driver. Food service updates included National School Lunch Week activities, staffing, and upcoming meal planning. Technology updates included wireless connectivity improvements, student email monitoring safeguards, and asset tracking.

The Superintendent also reviewed progress on district communication initiatives, including the Wildcat Pickup podcast, staff recognition, family communications, and timely updates regarding district operations and facilities. The Superintendent continued to emphasize transparency, student recognition, school culture, and community engagement.

BOARD COMMENTS

Board members expressed appreciation for the work of district administrators and staff, improvements in communication and financial reporting, and the district's response to the recent power outage. Members emphasized the importance of continued emergency preparedness, financial accountability, and collaboration across the district.

The Board also recognized the administration's work during the annual audit and noted preliminary indications of an improved year-end financial position compared to the amended budget. Final results will be presented following completion of the audit.

ADJOURNMENT

Moved by Alex Gast, supported by Calby Garrison, to adjourn the meeting at approximately 8:17 p.m.

Motion carried 5-0.