

ONSTED COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING
ADMINISTRATIVE CONFERENCE ROOM
DECEMBER 19, 2016

7:00 P.M.

PLEDGE OF ALLEGIANCE

CALL TO ORDER · President Todd Gentner

APPROVAL OF AGENDA

APPROVAL OF MINUTES

APPROVAL OF DISBURSEMENTS

COMMENTS FROM THE AUDIENCE

REPORTS Students of the Month

EMPLOYMENT

16-17 # 026 Alaina Ellison, Middle School Principal

16-17 # 027 Matt Maynard, Part-Time Technology Assistant

DISCUSSION High School Principal Search

ACTION

COMMITTEE REPORTS

STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT'S REPORT

ADJOURNMENT

Board Protocol

Board Preparation

All Board of Education members receive information electronically prior to each scheduled meeting. This information may contain reports, background information, recommendations, etc., for study so that the members can come to the meeting prepared to make decisions. Items are brought forward first as discussion items. The discussion item is normally brought back as an action item at the next regular meeting.

Citizen Participation

The responsibility for making decisions rests with the seven elected Board of Education members. The School Board is, however, very interested in hearing from the public. There is a place on the regular meeting agenda for 'Comments from the Audience'. Please follow the guidelines below.

Guidelines for Public Commentary

1. Be recognized by the President of the Board.
2. State your name and address.
3. Present your statement of concern or questions to the Board.
4. Complaints concerning school personnel or students cannot be discussed in an open public meeting unless the individual(s) involved are notified and agree (P.A. 267 of 1967). Such complaints should be forwarded to the Board, in care of the Superintendent, unless the complaint involves the Superintendent, in which case it should be processed through the Board President. An open or closed meeting, according to the wishes of the person(s) involved, will be arranged.
5. In order to adhere to the agenda, the time allocated to any one speaker is limited to five minutes.
6. The Board will hear comments from the audience but may defer any action or response to gather information and study all aspects of the matter brought to their attention.
7. The Onsted Board of Education pledges its courteous attention to those who wish to be heard. In return the Board asks that members of the audience refrain from loud talking and other distractions during the meeting.

MINUTES

PROPOSED MINUTES

ONSTED COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING
ADMINISTRATIVE CONFERENCE ROOM
November 21, 2016

Meeting called to order at 6:30 p.m. by President Gentner.

Members Present: T. Gentner, K. Brooks, H. Ruttkofsky, D. VanBrunt, K. Williams, S. Robinson (arrived at 6:37 p.m.), R. Curtis (arrived at 6:39 p.m.).

Members Absent: None.

Others Present: B. Hamilton, N. Reid, D. McGee, D. Killips, J. Marlatt, J. Terakedis, B. Terakedis, D. Jackson, L. Marcum, D. Terryberry, S. Head, B. Draper, K. Head, M. Hunt, M. Hoffinan, G. Gemalsky, J. Hunt, T. Hunt, T. Davis, C. Davis, J. Branch, T. Davis, D. Cherry, R. Wright, C. Cole.

Pledge of Allegiance was led by Gentner.

Motion by Brooks to approve the minutes of the regular October 17, 2016 Board of Education Meeting. Seconded by VanBrunt. Motion carried 5-0. (Robinson and Curtis not yet in attendance.)

Motion by Williams to approve the disbursements for the month of October 2016 in the amount of \$1,027,474.99. Seconded by VanBrunt. Motion carried 5-0. (Robinson and Curtis not yet in attendance.)

No Comments from the Audience.

Report: High School Teacher Dan Terryberry reported on the current online learning program, including the need to further promote online learning and the potential for a future Onsted Virtual Academy and an Options Program; expansion needs could include more space, computers and additional teaching staff.

Report: High School Teacher Brian Draper reviewed an exciting opportunity for Onsted students to attend the Close Up High School Inauguration Program. Eight students have signed up, and Mr. Draper will accompany the students to Washington D.C. for the presidential inauguration week.

Report: High School Teacher Derek Jackson shared an Explorica School Board Packet for a trip to Galapagos Island for Onsted foreign language students (June 20 - June 28, 2018). The biennial trip is meant for students to experience out of classroom learning as well as contribute to learning employable skills.

Students of the Month for Elementary, Middle and High Schools were acknowledged.

Special Education Monitoring: Compliance was reviewed, including minor non-compliance issues along with recommendations and procedures to correct and prevent future non-compliance occurrence.

Motion by Robinson to approve the letter of authorization to OSB Community Bank removing Mark Haag and Mark Turnbull as signers on athletic accounts and adding Damien Hiram to said accounts. Seconded by Brooks. Motion carried 7-0. (All board members in attendance.)

Motion by Brooks to approve the Snow Removal Bid of low bidder Green Borders. Seconded by Curtis. Motion carried 7-0.

Committee Reports: Superintendent Hamilton met with NEOLA Representative Paul Palka regarding Policy Updates. A Policy Committee meeting will be scheduled.

Superintendent Report: School Nurse Laura Dowling's Wellness Program, Mission Zero, netted 45 staff participants. Superintendent Hamilton reviewed county initiative - I Challenge U - a substance abuse solution.

At 8:00 p.m. transitioned into Superintendent Interview for Steve Head.

Motion by Robinson to hire Mr. Steve Head as Superintendent of Onsted Schools contingent on successful contract negotiations beginning at a date to be determined. Seconded by Brooks. Motion carried 7-0.

Meeting adjourned at 10:40 p.m.

Kevin Brooks, Secretary
Board of Education
KB:nlr

DISBURSEMENTS

Revenue/Expense Report	Budget	Actual to 11-30-16
	-----	-----
Total Local Revenue	2,359,106.00	91,415.05
Total State Revenue	9,311,399.00	1,755,211.93
Total Federal Revenue	221,954.00	39,466.06
Total Transfers & Other	777,949.00	34,834.73
	-----	-----
Total Revenue.....	12,670,408.00	1,920,927.77
	-----	-----
Total Basic Instruction	6,569,398.00	1,608,893.31
Total Added Needs	1,666,891.00	366,428.56
Total Support Service-Pupil	667,141.00	170,565.71
Total Support Service-Instruction	139,937.00	41,278.95
Total Support Service-General	362,006.00	129,382.35
Total Support Service-School	672,742.00	234,756.29
Total Support Service-Business	183,468.00	112,901.06
Total Support Service-Oper. & Maint.	1,219,859.00	461,752.70
Total Support Service-Transportation	534,589.00	172,702.82
Total Support Service-Central	197,949.00	93,620.34
Total Support Service-Athletic	421,355.00	174,529.81
Total Community Service	9,200.00	338.47
Total Transfers & Other	174,088.00	57,872.13
	-----	-----
Total Expense.....	12,818,623.00	3,625,022.50
	-----	-----
Excess of Revenues over Disbursements	-148,215.00	-1,704,094.73
Fund Balances	1,954,389.75	1,954,389.75
	-----	-----
Fund Balances November 30, 2016...	1,806,174.75	250,295.02
	=====	=====

Disbursements for November:	
OSB account	326,457.73
Electronic payments	811,484.63
Athletic account	26,073.46
Total	<u>1,164,015.82</u>

Cash balances per balance sheet:	
Cash (general fund checking)	29,303.15
Cash MILAF (savings/investment)	46,950.41
Petty cash	100.00
Payroll cash-First Federal	5,000.00
Cash First Federal Investment Acct.	584,382.31
Total cash	<u>665,735.87</u>

Check Register for Bank Account ID OSB

From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188651	11/01/2016	N/A	Ppd Open	007816 PESG, LLC	Sub teachers 10/9-10/22/16	5,838.70+
					Sub supp staff 10/9-10/22	5,139.30+
CHECK TOTAL						10,978.00=
188652	11/02/2016	N/A	Ppd Open	003492 STATE OF MICHIGAN	SALES TAX-ADULT LUNCH/BREA	29.29
188653	11/02/2016	300	Comp Open	003492 STATE OF MICHIGAN	Post Issuance Filing Fee	100.00
188654	11/03/2016	2	Comp Open	007629 AVERY OIL & PROPANE	FUEL FOR 16-17	433.76+
					FUEL FOR 16-17	1,017.90+
CHECK TOTAL						1,451.66=
188655	11/03/2016	2	Comp Open	007371 COMMUNITIES IN SCHOOLS	GRADUATION COACH SERVICES	15,665.50
188656	11/03/2016	2	Comp Open	003280 IRONFREE & SOFTWATER	WATER FOR COOLERS 16-17	78.00
188657	11/03/2016	2	Comp Open	004164 JACKSON COLLEGE	DUAL ENROLLMENT JACKSON CO	591.00
188658	11/03/2016	2	Comp Open	008875 JACKSON COUNTY ISD	COSMETOLOGY TUITION 2016-1	5,000.00
188659	11/03/2016	2	Comp Open	003802 JASON HUNT	Battery Replacements/Hunt	201.96
188660	11/03/2016	2	Comp Open	008981 KARLA REID	Classroom Supplies/Reid	9.91
188661	11/03/2016	2	Comp Open	011170 KENT INTERMEDIATE SCHOOL DISTRIC	CREATIVE CURRICULUM TRAINI	140.00
188662	11/03/2016	2	Comp Open	003860 L.I.S.D	NONVIOLENT CRISIS INTERVEN	35.00+
					LEARNING MAMAGEMENT SYSTEM	1,666.00+
					NO MORE READING FOR JUNK	20.00+
					2016-17 LCASB DUES	200.00+
CHECK TOTAL						1,921.00=
188663	11/03/2016	2	Comp Open	011001 MCECC-MIAEYC	GSRP CONPERENCE REGISTRATI	160.00
188664	11/03/2016	2	Comp Open	010784 MIDWEST TRANSIT EQUIPMENT	LATCH, ACCESS DOOR	34.41
188665	11/03/2016	2	Comp Open	004615 MODEL COVERALL SERVICE	UNIFORM SERVICE 16-17	46.00+
					UNIFORM SERVICE 16-17	46.00+
CHECK TOTAL						92.00=
188666	11/03/2016	2	Comp Open	006878 MONROE ISD	E2020 LICENSES 16-17	1,100.00
188667	11/03/2016	2	Comp Open	004484 PSAT/RMSQT	PSAT	1,125.00
188668	11/03/2016	2	Comp Open	000666 SCHOOL SPECIALTY	ELEM GUIDANCE OFFICE SUPPL	49.31
188669	11/03/2016	2	Comp Open	001933 SET SEG	WORK COMP 16-17	732.00
188670	11/03/2016	2	Comp Open	006952 SIENA HEIGHTS UNIVERSITY	DUAL ENROLLMENT SIENA HEIG	553.00+
					DUAL ENROLLMENT SIENA HEIG	473.00+
					DUAL ENROLLMENT SIENA HEIG	713.00+
					DUAL ENROLLMENT SIENA HEIG	703.00+
CHECK TOTAL						2,442.00=
188671	11/03/2016	2	Comp Open	010240 SIGNING ONLINE	SIGN LANGUAGE ONLINE	300.00+
					SIGN LANGUAGE ONLINE	150.00+
CHECK TOTAL						450.00=

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From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188672	11/03/2016	2 Comp	Open	000880 TC'S HARDWARE	MAINT/GROUNDS/TRANSP SUPP	281.62
188673	11/03/2016	2 Comp	Open	006240 THRUN LAW FIRM PC	LEGAL SERVICES 16-17	392.00
188674	11/03/2016	2 Comp	Open	009080 WESTERN MICHIGAN FLEET PARTS	OIL/FUEL FILTERS 16-17	34.87
188675	11/04/2016	800 Comp	Open	002296 BLACKROCK COLLEGE ADVANTAGE 529	Pay #10	665.00
188676	11/04/2016	800 Comp	Open	003872 LENAWEE CARES	Pay #10	127.00
188677	11/04/2016	800 Comp	Open	010840 MIDLAND FUNDING LLC	Pay #10	176.12
188678	11/04/2016	800 Comp	Open	001315 PAUL M IKGBER	Pay #10	129.61
188679	11/04/2016	800 Comp	Open	008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Pay #10	760.77
188680	11/04/2016	800 Comp	Open	009967 WEST ASSET MANAGEMENT INC	Pay #10	264.47
188681	11/03/2016	N/A Ppd	Open	004144 AMERICAN EXPRESS	Annual Membership Renewal	55.00+
					Membership Rewards Annual	90.00+

					CHECK TOTAL	145.00=
188682	11/03/2016	2 Comp	Open	004930 BRENDA HUBBARD	PETTY CASH	94.79
188683	11/03/2016	N/A Ppd	Open	008013 COMCAST	PHONE SERVICE (VOIP) 16-17	567.45
188684	11/03/2016	N/A Ppd	Open	006660 SPRINT	GEO TABS	21.25+
					CELL PHONE SERVICE 16-17	203.02+

					CHECK TOTAL	224.27=
188685	11/03/2016	N/A Ppd	Open	006678 ALLIED WASTE SERVICES #270	GARBAGE REMOVAL 16-17	1,418.00
188686	11/03/2016	N/A Ppd	Open	001645 AMAZON	BARCODE SCANNERS FOR INVEN	40.72+
					VOC ED BUS ADOBE PHOTOSHOP	112.17+
					TITLE II-A #11 BOOKS FOR T	103.15+
					CURRICULUM SUPPLIES	33.07+
					COLLEGE PHYSICS BOOK ONLIN	80.00+

					CHECK TOTAL	369.11=
188687	11/03/2016	N/A Ppd	Open	001361 SCHOLASTIC BOOK FAIRS	BOOKFAIR BOOKS FOR STUDENT	133.84+
					GSRP BOOKS FOR STUDENTS	300.52+
					BOOK FAIR EXPENSE	5,492.39+

					CHECK TOTAL	5,926.75=
188688	11/03/2016	N/A Ppd	Open	011154 EVENTBRITE	SCHOOL MEALS OVERVIEW TRAI	60.00
188689	11/03/2016	N/A Ppd	Open	011151 24HourWristbands.com	BOOK FAIR SUPPLIES	92.60
188690	11/03/2016	N/A Ppd	Open	009827 DOLLAR TREE.COM	LIBRARY SUPPLIES	60.00
188691	11/03/2016	N/A Ppd	Open	011159 BuildASign.com	MS Book Fair Banner	72.40
188692	11/03/2016	N/A Ppd	Open	011160 MICHIGAN SCHOOL COUNSELOR ASSOC	MSCA CONFERENCE (CAREER PR	245.00
188693	11/04/2016	N/A Ppd	Open	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 16-17	1,219.43+
					FOOD/SUPPLIES 16-17	1,885.80+
					FOOD/SUPPLIES 16-17	1,856.13+

					CHECK TOTAL	4,961.36=
188694	11/08/2016	300 Comp	Open	008171 LEGAL SHIELD	Prepaid Legal prem-July	57.80
188695	11/08/2016	300 Comp	Open	008699 SELF-FUNDED DENTAL/VISION	Admin/sec claims-Sept/Oct	1,195.30
188696	11/08/2016	300 Comp	Open	001933 SET SEG	Admin/Sec dental/vision-De	288.15

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From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188697	11/09/2016	N/A Ppd	Open	007932 VISA	Retirement recognition-Rat	172.99+
					Books for Special Needs ro	105.20+
					TUMBLEWEED SUBSCRIPTION 16	724.85+
					Shanty Creek-conf. lodging	266.20+
					Maint. supplies/fuel	229.12+

					CHECK TOTAL	1,498.36=
188698	11/10/2016	2 Comp	Open	002237 ADRIAN LOCKSMITH & CYCLERY	KEY LOCK PURCHASES FOR 201	40.00
188699	11/10/2016	2 Comp	Open	003863 AUNT MILLIE'S BAKERIES	BREAD PURCHASES 16-17	71.50+
					BREAD PURCHASES 16-17	158.73+

					CHECK TOTAL	230.23=
188700	11/10/2016	2 Comp	Open	007629 AVERY OIL & PROPANE	FUEL FOR 16-17	869.84+
					FUEL FOR 16-17	337.63+
					FUEL FOR 16-17	833.49+

					CHECK TOTAL	2,040.96=
188701	11/10/2016	2 Comp	Open	010730 CAROLINA BARRIOS	TRANSLATION SERVICES/ELL C	180.00
188702	11/10/2016	2 Comp	Open	009004 GINA GEMALSKY	REIMBURSE CLASSROOM SUPPLI	143.44
188703	11/10/2016	2 Comp	Open	003385 HUBBARDS AUTO CENTER	MAINT/CUST/TRANSP SUPPLIES	728.55
188704	11/10/2016	2 Comp	Open	004088 LOWE'S BUSINESS ACCOUNT	CUST/MAINT SUPPLIES 16-17	19.63
188705	11/10/2016	2 Comp	Open	008154 LUCINDA WOLF	REIMBURSEMENT	100.00
188706	11/10/2016	2 Comp	Open	004066 MARSHALL MUSIC CO	INSTRUMENT MAINTENANCE 16-	10.00+
					INSTRUMENT MAINTENANCE 16-	10.00+
					INSTRUMENT MAINTENANCE 16-	10.00+
					INSTRUMENT MAINTENANCE 16-	10.00+
					INSTRUMENT MAINTENANCE 16-	10.00+
					CREDIT	40.00-

					CHECK TOTAL	10.00=
188707	11/10/2016	2 Comp	Open	011142 MEEKHOF TIRE OF JACKSON	TIRE REPLACEMENT/REPAIR 16	854.98
188708	11/10/2016	2 Comp	Open	008225 MICHAEL HOFFMAN	Staff Luncheon Supplies	13.35
188709	11/10/2016	2 Comp	Open	011176 MISD-MACOMB INTERME SCHOOL DISTR	WORKSHOP REGISTRATION	10.00
188710	11/10/2016	2 Comp	Open	004910 ONSTED HOT LUNCH DEPT	GSRP OCTOBER MEALS	564.23+
					GSRP SEPTEMBER MEALS	380.04+

					CHECK TOTAL	944.27=
188711	11/10/2016	2 Comp	Open	010147 PUREINK SCREENPRINTING	BOOKS T-SHIRTS	928.00
188712	11/10/2016	2 Comp	Open	000666 SCHOOL SPECIALTY	ELEM CLASSROOM SUPPLIES- T	38.89+
					OFFICE SUPPLIES	28.30+

					CHECK TOTAL	67.19=
188713	11/10/2016	2 Comp	Open	008163 SMITHFOODS INC.	MILK 16-17	126.56+

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From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					MILK 16-17	78.31+
					MILK 16-17	79.28+
					MILK 16-17	19.82+
					MILK 16-17	161.88+
					MILK 16-17	19.82+
					MILK 16-17	380.97+
					MILK 16-17	19.50+
					MILK 16-17	98.45+
					MILK 16-17	19.82+
					MILK 16-17	147.68+
					MILK 16-17	49.23+

					CHECK TOTAL	1,201.32=
188714	11/10/2016	2	Comp Open	010684 TELSISTEMS	Remotes for MS LIB	168.00
188715	11/10/2016	2	Comp Open	001907 THE DAILY TELEGRAM	PUBLISHING EXPENSE 16-17	395.00+
					52 WKS BOARD OFFICE SUPCR	135.00+

					CHECK TOTAL	530.00=
188716	11/10/2016	2	Comp Open	002520 THE EXPONENT	CLASSIFIED ADS 16-17	7.20
188717	11/10/2016	2	Comp Open	006240 THRUN LAW FIRM PC	LEGAL SERVICES 16-17	1,323.00
188718	11/10/2016	2	Comp Open	001363 TINA SLATER	REIMBURSE SE SUPPLIES- SL	134.00+
					REIMBURSE CLASSROOM SUPPLI	56.66+

					CHECK TOTAL	190.66=
188719	11/10/2016	2	Comp Open	009080 WESTERN MICHIGAN FLEET PARTS	OIL/FUEL FILTERS 16-17	39.49
188720	11/10/2016	2	Comp Open	005939 WORKSPHERE	EMPLOYEE PHYSICALS 16-17	81.80
188721	11/11/2016	N/A	Ppd Open	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 16-17	1,291.01+
					FOOD/SUPPLIES 16-17	2,796.79+
					FOOD/SUPPLIES 16-17	2,206.11+

					CHECK TOTAL	6,293.91=
188722	11/11/2016	N/A	Ppd Open	006677 AFLAC	ACCT #MZ411	77.47
188723	11/11/2016	N/A	Ppd Open	007816 PESG, LLC	Sub teachers 10/23-11/5/16	6,773.26+
					Sub supp staff 10/23-11/5	5,184.31+

					CHECK TOTAL	11,957.57=
188724	11/15/2016	N/A	Ppd Open	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 16-17	204.55
188725	11/15/2016	N/A	Ppd Open	006677 AFLAC	ACCT #PB191	731.34
188726	11/15/2016	300	Comp Open	009811 BP	FUEL TRANSP/MAINT 16-17	249.90
188727	11/15/2016	300	Comp Open	006000 FRONTIER COMMUNICATIONS	PHONE SERVICE 16-17	163.85
188728	11/18/2016	800	Comp Open	002296 BLACKROCK COLLEGE ADVANTAGE 529	Pay #11	665.00
188729	11/18/2016	800	Comp Open	003872 LENAWEE CARES	Pay #11	127.00
188730	11/18/2016	800	Comp Open	008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Pay #11	776.13
188731	11/18/2016	800	Comp Open	009967 WEST ASSET MANAGEMENT INC	Pay #11	279.47

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From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188732	11/18/2016	801	Comp Open	001616 CITY OF HUDSON	Pay #10	21.84+
					Pay #11	22.04+
CHECK TOTAL						43.88=
188733	11/17/2016	2	Comp Open	002237 ADRIAN LOCKSMITH & CYCLERY	KEY LOCK PURCHASES FOR 201	225.00
188734	11/17/2016	2	Comp Open	011175 BCAMSC - CEREAL CITY SCIENCE	SCIENCE UNITS	1,755.60
188735	11/17/2016	2	Comp Open	003125 FRAME'S PEST CONTROL	PEST CONTROL 16-17	76.00
188736	11/17/2016	2	Comp Open	005060 J W PEPPER & SON INC.	HS CHOIR MUSIC 16-17	100.99
188737	11/17/2016	2	Comp Open	008344 KSS ENTERPRISES	CUSTODIAL SUPPLIES 16-17	1,923.90+
					CUSTODIAL SUPPLIES 16-17	545.80+
					CUSTODIAL SUPPLIES 16-17	2,655.03+
					CUSTODIAL SUPPLIES 16-17	1,697.59+
					CUSTODIAL SUPPLIES 16-17	1,184.27+
					CUSTODIAL SUPPLIES 16-17	1,135.80+
					CUSTODIAL SUPPLIES 16-17	1,778.51+
					CUSTODIAL SUPPLIES 16-17	78.75+
					CUSTODIAL SUPPLIES 16-17	553.42+
					CREDIT	159.96-
					CREDIT	1,119.45-
CHECK TOTAL						10,273.66=
188738	11/17/2016	2	Comp Open	003860 L.I.S.D	ELEM PROFESSIONAL DEVELOPM	20.00
188739	11/17/2016	2	Comp Open	009444 MCGOWAN ELECTRIC SUPPLY, INC.	ELECTRICAL SUPPLIES 16-17	122.82+
					ELECTRICAL SUPPLIES 16-17	1,032.91+
					ELECTRICAL SUPPLIES 16-17	48.00+
CHECK TOTAL						1,203.73=
188740	11/17/2016	2	Comp Open	004615 MODEL COVERALL SERVICE	UNIFORM SERVICE 16-17	130.65+
					UNIFORM SERVICE 16-17	46.00+
CHECK TOTAL						176.65=
188741	11/17/2016	2	Comp Open	010383 NEOFUNDS BY NEOPOST	POSTAGE-MAIL MACHINE 16-17	1,000.00
188742	11/17/2016	2	Comp Open	011174 STAFFORD SMITH, INC	FOOD WASTE DISPOSER HIGH S	1,651.47
188743	11/17/2016	2	Comp Open	009080 WESTERN MICHIGAN FLEET PARTS	OIL/FUEL FILTERS 16-17	16.57
188744	11/18/2016	N/A	Ppd Open	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 16-17	891.66+
					FOOD/SUPPLIES 16-17	2,571.67+
					FOOD/SUPPLIES 16-17	1,458.62+
CHECK TOTAL						4,921.95=
188745	11/21/2016	300	Comp Open	009269 BLUE CROSS BLUE SHIELD OF MICH	Health/dental prem-December	75,423.48+
					Employee contributions	17,563.70+
CHECK TOTAL						92,987.18=
188746	11/21/2016	N/A	Ppd Open	008743 PRIORITY HEALTH	Admin/sec-December premium	14,028.96+
					Employee contributions	1,174.55+

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From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
						CHECK TOTAL 15,203.51=
188747	11/21/2016	300	Comp Open	009059 KEVIN BROOKS	Mileage/parking-MASB conf.	156.00
188748	11/21/2016	300	Comp Open	009689 MADISON NATIONAL LIFE INS CO INC	Life/LTD prem-Admin/Sec-De Optional coverage-Pieper	191.65+ 17.40+
						CHECK TOTAL 209.05=
188749	11/22/2016	2	Comp Open	001974 3E COMPANY	MEMBERSHIP RENEWAL 16-17	1,067.00
188750	11/22/2016	2	Comp Open	010357 A PARTS WAREHOUSE	VEHICLE REPAIR PARTS 16-17	234.00
188751	11/22/2016	2	Comp Open	003191 ADRIAN COLLEGE	NHS BANQUET	4,348.25
188752	11/22/2016	2	Comp Open	002237 ADRIAN LOCKSMITH & CYCLERY	KEY LOCK PURCHASES FOR 201 KEY LOCK PURCHASES FOR 201	25.00+ 250.00+
						CHECK TOTAL 275.00=
188753	11/22/2016	2	Comp Open	000210 ADRIAN MECHANICAL SERVICES CO.	CONTRACTED SERVICE 16-17	931.15
188754	11/22/2016	2	Comp Open	003863 AUNT MILLIE'S BAKERIES	BREAD PURCHASES 16-17 BREAD PURCHASES 16-17	148.09+ 169.69+
						CHECK TOTAL 317.78=
188755	11/22/2016	2	Comp Open	007629 AVERY OIL & PROPANE	FUEL FOR 16-17 FUEL FOR 16-17 FUEL FOR 16-17	420.76+ 783.00+ 391.50+
						CHECK TOTAL 1,595.26=
188756	11/22/2016	2	Comp Open	003799 BRENDA HUBBARD	MILEAGE/PARKING REIMBURSEM	51.64
188757	11/22/2016	2	Comp Open	009720 CANADA DRY	ALACARTE 16-17	114.99
188758	11/22/2016	2	Comp Open	010730 CAROLINA BARRIOS	TRANSLATION SERVICE FOR MA	45.00
188759	11/22/2016	2	Comp Open	000980 CHERI NOLF	REIMBURSE CURRICULUM NIGHT	338.47
188760	11/22/2016	2	Comp Open	006342 DONNA MYERS	MILEAGE REIMBURSEMENT	17.50
188761	11/22/2016	2	Comp Open	003503 JACKIE DUNBAR	REIMBURSE ELEM CLASS SUPPL	200.00
188762	11/22/2016	2	Comp Open	009444 MCGOWAN ELECTRIC SUPPLY, INC.	ELECTRICAL SUPPLIES 16-17	59.93
188763	11/22/2016	2	Comp Open	011142 MERKHOF TIRE OF JACKSON	TIRE REPLACEMENT/REPAIR 16 WO#444580 CASING CREDITS	1,786.64+ 50.00-
						CHECK TOTAL 1,736.64=
188764	11/22/2016	2	Comp Open	000666 SCHOOL SPECIALTY	ELEM CLASSROOM SUPPLIES- H	199.72
188765	11/22/2016	2	Comp Open	011183 SECANT TECHNOLOGIES	DOOR SECURITY UPGRADES	3,314.00
188766	11/22/2016	2	Comp Open	006953 SEHI COMPUTER PRODUCTS	Ms Printer Career Prep	547.00
188767	11/22/2016	2	Comp Open	008163 SMITHFOODS INC.	MILK 16-17 MILK 16-17 MILK 16-17 MILK 16-17 MILK 16-17	181.62+ 172.71+ 77.66+ 77.66+ 126.03+

Check Register for Bank Account ID OSB

From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					MILK 16-17	97.81+
					MILK 16-17	277.94+
					MILK 16-17	95.90+
					MILK 16-17	87.42+
					MILK 16-17	48.80+
					MILK 16-17	97.81+
					MILK 16-17	97.41+

					CHECK TOTAL	1,438.77=
188768	11/22/2016	2	Comp Open	009701 TOMMARK, INC.	REPAIR PARTS 16-17	1,017.10+
					REPAIR PARTS 16-17	310.80+

					CHECK TOTAL	1,327.90=
188769	11/28/2016	N/A	Ppd Open	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 16-17	1,266.85+
					FOOD/SUPPLIES 16-17	2,247.29+
					FOOD/SUPPLIES 16-17	3,535.76+
					FOOD/SUPPLIES 16-17	56.51+

					CHECK TOTAL	7,106.41=
188770	11/29/2016	N/A	Ppd Open	007816 PESG, LLC	Sub teachers 11/6-11/19/16	6,997.59+
					Sub supp staff 11/6-11/19	5,403.01+

					CHECK TOTAL	12,400.60=
188771	11/29/2016	N/A	Ppd Open	001036 US BANCORP	RICOH LEASE PMTS 16-17	9,066.15
188772	11/29/2016	N/A	Ppd Open	004401 MICHIGAN DEPT OF TREASURY	Pay #10	8,964.86+
					Pay #11	9,547.49+

					CHECK TOTAL	18,512.35=
188773	11/29/2016	300	Comp Open	009320 FIDELITY SECURITY LIFE IN/EYEMED	Vision prem-tch/cust-Dec.	1,491.23
188774	11/29/2016	300	Comp Open	009272 MUTUAL OF OMAHA	Life/LTD prem-Tch/Cust-Dec	1,799.49
188775	11/29/2016	2	Comp Open	010770 ACCO BRANDS USA, LLC	INFRARED HEATER MS LAMINAT	364.93
188776	11/29/2016	2	Comp Open	004240 CARRIE PENNINGTON	County Counselors Xmas Lun	10.00
188777	11/29/2016	2	Comp Open	001660 CONSUMERS ENERGY	ELECTRIC-ALL BLDGS 16-17	21,102.09+
					GAS EXP HS/PRIMARY 16-17	2,075.39+
					GAS EXP-MAINT GARAGE 16-17	13.58+
					GAS EXP-MIDDLE SCHOOL 16-1	234.31+
					GAS EXPENSE-PRIMARY 16-17	111.97+
					GAS/ELEC-BOARD BLDG 16-17	433.78+
					GAS/ELEC-BUS GARAGE 16-17	524.21+

					CHECK TOTAL	24,495.33=
188778	11/29/2016	2	Comp Open	002020 DEMCO, INC.	ELEMENTARY LIBRARY SUPPLIE	270.41
188779	11/29/2016	2	Comp Open	010307 DEREK JACKSON	REIMBURSEMENT	10.00
188780	11/29/2016	2	Comp Open	003280 IRONFREE & SOFTWATER	WATER FOR COOLERS 16-17	126.00
188781	11/29/2016	2	Comp Open	011187 JEANNE KOZAKIEWICZ	STUDENT LUNCH REFUND	22.85
188782	11/29/2016	2	Comp Open	008154 LUCINDA WOLF	REIMBURSEMENT	40.80

Check Register for Bank Account ID OSB

From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188783	11/29/2016	2	Comp Open	009524 MICHAEL ALBRIGHT	PURCHASE FROM ALRO/METAL	51.10
188784	11/29/2016	2	Comp Open	006397 MICHIGAN CORPORATE OFFICE PLUS	Office and Staff Supplies	77.12+
					Office Supplies (MS)	83.51+
CHECK TOTAL						160.63=
188785	11/29/2016	2	Comp Open	011078 MICHIGAN LEADERSHIP INSTITUTE	2ND HALF SUPERINTEND SEARC	1,500.00
188786	11/29/2016	2	Comp Open	008444 MODERN WASTE SYSTEMS	RECYCLE SERVICES 16-17	25.00
188787	11/29/2016	2	Comp Open	000666 SCHOOL SPECIALTY	GSRP CLASSROOM SUPPLIES- M	3,951.40
188788	11/29/2016	2	Comp Open	001933 SET SEG	WORK COMP 16-17	2,156.00
188789	11/29/2016	2	Comp Open	008088 STEPHANIE WETHERBY	Classroom Supplies/Wetherb	26.40
188790	11/29/2016	2	Comp Open	010044 STEVE GOODING	UNIFORM ALLOWANCE	100.00
188791	11/29/2016	2	Comp Open	003641 TOMLIN, CINDY	REIMBURSE ELEM CLASS SUPPL	201.00
188792	11/29/2016	2	Comp Open	007088 TRI-COUNTY INTERNATIONAL TRUCKS	BUS PARTS 16-17	22.95
188793	11/29/2016	2	Comp Open	007400 VISION SOLUTIONS	ENVELOPES	248.36
188794	11/30/2016	300	Comp Open	003879 LENAWEE COUNTY HEALTH DEPT	ENVIRONMENTAL HEALTH INSPE	280.00
CHECK TOTAL						326,457.73
LESS VOIDS						0.00
GRAND TOTAL						326,457.73

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	144	326,457.73	Computer	118	213,334.33
Cleared			Prepaid	26	113,123.40
Void					
Scratch					
TOTAL	144	326,457.73	TOTAL	144	326,457.73

Check Register for Bank Account ID OSB-AT

From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
116000	11/02/2016	101	Comp Open	011173 CCCAM TREASURER, KATHY FELTY	CHEER SCHOLARSHIP INVITE	100.00
116001	11/02/2016	101	Comp Open	008236 DAVE PIEPER	XC SET UP	50.00
116002	11/02/2016	101	Comp Open	000563 IMAGECRAFT	FOUR YEAR PLATES	120.00
116003	11/02/2016	101	Comp Open	005196 LENAWEE PORT-A-TOILETS	PORTA JOHNS	260.00
116004	11/02/2016	101	Comp Open	002709 MARK TURNBULL	ISL COMMISIONER	100.00
116005	11/02/2016	101	Comp Open	010687 ROYAL PUBLISHING	ADVERTISING	55.00
116006	11/02/2016	101	Comp Open	007694 VICTORY CUSTOM APPAREL	EMBROIDERY WRESTLING	56.00
116007	11/04/2016	101	Comp Open	011177 NEW LAWN SOD FARM	SOD FOR SB FIELD	190.00
116008	11/10/2016	101	Comp Open	010767 NOBERT DONNERSBACH	MS BKB OFFICIAL	60.00
116009	11/10/2016	101	Comp Open	010451 JOSH ERD	MS BKB OFFICIAL	60.00
116010	11/11/2016	101	Comp Open	007615 BRAD MASKA	KROSSOVER/INTELLIGENCE PAC	799.00
116011	11/11/2016	101	Comp Open	001862 GRAND TRAVERSE RESORT & SPA	HOTEL FEE FOR ATH CONFEREN	599.00
116012	11/11/2016	101	Comp Open	010838 JACKSON AREA REFEREES OF SOCCER	ASSIGNOR FEE	285.00
116013	11/11/2016	101	Comp Open	000962 JOHNNY MAC'S	BASKETBALLS	503.95
116014	11/11/2016	101	Comp Open	010085 M I A A A	CONFERENCE REGISTRATIONS	245.00
116015	11/11/2016	101	Comp Open	011181 MICHELLE RADZIKOWSKI	CCCAM MEMBERSHIP	94.00
116016	11/11/2016	101	Comp Open	010147 PUREINK SCREENPRINTING	BOYS BASKETBALL	1,394.00+
					BOYS BASKETBALL	434.00+
					GIRLS BASKETBALL	816.00+

					CHECK TOTAL	2,644.00=
116017	11/21/2016	101	Comp Open	005901 BCAM	COACHES ASSOC. FEE	80.00
116018	11/21/2016	101	Comp Open	000563 IMAGECRAFT	PLAQUES	145.35
116019	11/21/2016	101	Comp Open	010624 JACK MCGURK	G BRB SCRIMMAGE	35.00
116020	11/21/2016	101	Comp Open	010023 JACKSON HIGH SCHOOL	CC INVITE	50.00
116021	11/21/2016	101	Comp Open	009184 JACKSON LUMEN CHRISTI	GOLF ENTRY FEES	185.00
116022	11/21/2016	101	Comp Open	000962 JOHNNY MAC'S	UNIFORMS FOOTBALL	1,526.65
116023	11/21/2016	101	Comp Open	011184 KAREN ANDERSON	ASSIGNOR FEES	225.00
116024	11/21/2016	101	Comp Open	011185 LANDSCAPE DESIGN SERVICES	WORK ON SOFTBALL FIELD	2,500.00
116025	11/21/2016	101	Comp Open	010085 M I A A A	REGISTRATION	145.00
116026	11/21/2016	101	Comp Open	004249 MHSAA	CAP LEVEL 1 - KYLE CESSNA	60.00
116027	11/21/2016	101	Comp Open	011186 NATURAL SAND CO	DURA EDGE CLASSIC INFIELD	2,993.36
116028	11/21/2016	101	Comp Open	010147 PUREINK SCREENPRINTING	ARNOLD 50 SHIRTS	375.00+
					BASKETBALL SHIRTS	221.00+

					CHECK TOTAL	596.00=
116029	11/21/2016	101	Comp Open	009583 SEAN LESTER	G BRB SCRIMMAGE	35.00
116030	11/21/2016	101	Comp Open	011120 SNA SPORTS	VOLLEYBALL POST/NETS/PADS	6,463.00
116031	11/21/2016	101	Comp Open	003820 WESTERN HIGH SCHOOL	SCRIMMAGE	190.00
116032	11/21/2016	101	Comp Open	010468 WILLIAM P GOMOLUCH	ASSIGNOR FEES	625.00
116033	11/22/2016	101	Comp Open	010942 BOB BARRETT	OFFICIAL MS BKB	60.00
116034	11/22/2016	101	Comp Open	010929 HUDSON ATHLETICS	FOOTBALL COACHES NIGHT	84.00
116035	11/22/2016	101	Comp Open	008259 JEFFERY PAUL LEE	OFFICIAL MS BKB	60.00
116036	11/22/2016	101	Comp Open	007694 VICTORY CUSTOM APPAREL	9 GOLD SHIMMER	102.00+
					60 JERZEES PURPLE GLITTER	840.00+

					CHECK TOTAL	942.00=
116037	11/30/2016	101	Comp Open	010767 NOBERT DONNERSBACH	MS B BKB OFFICIAL	60.00

Check Register for Bank Account ID OSB-AT

From 11/01/2016 to 11/30/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
116038	11/30/2016	101	Comp Open	010863 ATHLETICO	MS FOOTBALL	175.00
116039	11/30/2016	101	Comp Open	000563 IMAGECRAFT	ENGRAVING ON PLATES	31.30
116040	11/30/2016	101	Comp Open	000962 JOHNNY MAC'S	SHORTS/T-SHIRTS	198.84+
					BASKETBALLS	375.52+
CHECK TOTAL						574.36=
116041	11/30/2016	101	Comp Open	010451 JOSH ERD	MS B BKB OFFICIAL	60.00
116042	11/30/2016	101	Comp Open	004910 ONSTED HOT LUNCH DEPT	AWARDS NIGHT COOKIES AND P	327.20+
					1 CASE OF CUPS	28.50+
CHECK TOTAL						355.70=
116043	11/30/2016	101	Comp Open	000880 TC'S HARDWARE	PAINT FOR SOCCER	35.34
116044	11/30/2016	101	Comp Open	011189 YANKEE CANDLE FUNDRAISER	FUND RAISER #990101045	1,560.45
CHECK TOTAL						26,073.46
LESS VOIDS						0.00
GRAND TOTAL						26,073.46

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	45	26,073.46	Computer	45	26,073.46
Cleared			Prepaid		
Void					
Scratch					
TOTAL	45	26,073.46	TOTAL	45	26,073.46

Electronic Banking Transactions (not included in Disbursements)

Date	Payee	Amount	Description	Total for month
11/03/16	First Federal Bank	168,339.25	Pay 10-Direct deposit/net pay	
11/04/16	TSA Consulting Group	12,582.72	Pay 10-403b/457 deductions	
11/04/16	U.S. Treasury	60,521.76	Pay 10-Payroll taxes	
11/09/16	MPSERS	81,238.76	Pay 10-Retirement, MIP, TDP	
11/17/16	First Federal Bank	178,647.12	Pay 11-Direct deposit/net pay	
11/18/16	TSA Consulting Group	12,582.72	Pay 11-403b/457 deductions	
11/18/16	U.S. Treasury	65,437.20	Pay 11-Payroll taxes	
11/21/16	MPSERS	85,421.37	Pay 11-Retirement, MIP, TDP	
11/30/16	MPSERS	146,713.73	UAAL Stabilization Oct-Nov	811,484.63

REPORTS

Students of the Month November 2016 - E/Em

Kindergarten

Barth	Alex Hunt
Dunbar	Anna Salenbien
Moorehead	Ryder Corona
Peters	Ella Arnold
Wagner	Mason Jones

First Grade

Kope	Marina Brown
Miller	Leland McDermott
Pliska	Taryn Cabla
Schlussler	Payton Edwards

Second Grade

Gifford	Joel Sniegowski
Jensen	Izabel Raglow
Holt	Trey Jones
Merriman	Emme VanZandt

Third Grade

Dennis	Bryson Sutherland
Heamon	Isabella Gibbs
Hunt	Emily Walden
Marcum	Alissa Barns
Holm	Taylor Barns

Fourth Grade

Fry	Allie England
Hill	Lila Brighton
Sanford	Logan Rawlings
Tillotson	Robbie Six

Fifth Grade

Mapes	Nathan Long
Marlatt	Ainsley Brezvai
Terakedis	Emma Brighton
Tomlin	Mason Rockwell



Onsted High School

P.O. Box 220
Onsted, Michigan 49265

Telephone: 517.467.2171

Fax: 517.467.5602

November 7, 2016

Nancy Reid

Dear Mrs. Reid:

The following students have been selected as "Students of the Month" for October, 2016.

Art	Sydney Bellair
Business	Holly Morse
English	Hannah Prachyl
Family & Consumer Science	Hannah Terrill
LINK	Alicia Czinski
Math	Blake Klocke
	Matt Doyle
	Kinsey Wagner
Music	Annie Pettit
	Caity Merkle
Online	Kaylee Malak
Science	Matthew Doyle
	Carson Brown
	Bryn Reidy
Social Studies	Gabrielle England
	Alicia Czinski
	Ben Groves
World Languages	Dylan Hancock

Sincerely,

Steve Head
Principal

EMPLOYMENT

Onsted Community Schools



December 15, 2016

To: Board Members
Re: Employment Recommendations

The following employment recommendations will be made on December 19, 2016:

Hire Alaina Ellison, Middle School Principal

Hire Matt Maynard, Part-Time Technology Assistant

ONSTED COMMUNITY SCHOOLS
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