

ONSTED COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING
ADMINISTRATIVE CONFERENCE ROOM
JANUARY 15, 2018

7:00 P.M. PLEDGE OF ALLEGIANCE

CALL TO ORDER Superintendent Steve Head

APPROVAL OF AGENDA

APPROVAL OF MINUTES Regular and Executive Session December 18, 2017

APPROVAL OF DISBURSEMENTS

COMMENTS FROM THE AUDIENCE

SEMI-ANNUAL REORGANIZATION MEETING

Election of Officers
Auditor Appointment
Committee Appointments

STUDENT REPRESENTATIVE REPORT

EMPLOYMENT

DISCUSSION

ACTION
17-18 #38 Annual Special Election
17-18 #39 Fiscal Year 2017 Budget Amendment

COMMITTEE REPORTS Finance Committee

SUPERINTENDENT'S REPORT

School Board Member Recognition Month

EXECUTIVE SESSION

ADJOURNMENT

Board Protocol

Board Preparation

All Board of Education members receive information electronically prior to each scheduled meeting. This information may contain reports, background information, recommendations, etc., for study so that the members can come to the meeting prepared to make decisions. Items are brought forward first as discussion items. The discussion item is normally brought back as an action item at the next regular meeting.

Citizen Participation

The responsibility for making decisions rests with the seven elected Board of Education members. The School Board is, however, very interested in hearing from the public. There is a place on the regular meeting agenda for 'Comments from the Audience'. Please follow the guidelines below.

Guidelines for Public Commentary

1. Be recognized by the President of the Board.
2. State your name and address.
3. Present your statement of concern or questions to the Board.
4. Complaints concerning school personnel or students cannot be discussed in an open public meeting unless the individual(s) involved are notified and agree (P.A. 267 of 1967). Such complaints should be forwarded to the Board, in care of the Superintendent, unless the complaint involves the Superintendent, in which case it should be processed through the Board President. An open or closed meeting, according to the wishes of the person(s) involved, will be arranged.
5. In order to adhere to the agenda, the time allocated to any one speaker is limited to five minutes.
6. The Board will hear comments from the audience but may defer any action or response to gather information and study all aspects of the matter brought to their attention.
7. The Onsted Board of Education pledges its courteous attention to those who wish to be heard. In return the Board asks that members of the audience refrain from loud talking and other distractions during the meeting.

MINUTES

PROPOSED MINUTES

ONSTED COMMUNITY SCHOOLS
BOARD OF EDUCATION MEETING
BOARD OF EDUCATION CONFERENCE ROOM
December 18, 2017

Meeting called to order at 7:00 P.M. by President Gentner.

Members Present: K. Brooks, R. Curtis, T. Gentner, S. Robinson, J. Terakedis, D. VanBrunt, K. Williams.

Members Absent: None.

Others Present: S. Head, D. McGee, A. Ellison, M. Davis, K. Ohrman, D. Jackson, H. Ruttkofsky.

President Gentner led the Pledge of Allegiance and read the Vision and Mission Statement.

Motion by Brooks to approve the minutes of the executive and regular session of the November 20, 2017 meeting of the Board of Education. Seconded by Robinson. Motion carried 7-0.

Motion by Curtis to approve the disbursements for the month of November 2017 in the amount of \$1,199,443.00. Seconded by Williams. Motion carried 7-0.

No Comments from the Audience.

Building Report: Derek Jackson shared information about the World Language trip scheduled for 2018-19 to Paris and Barcelona. French and Spanish classes will go, and it will be open to more students as well. Irena Tobar and Melissa Eddinger will chaperone. This experience will help students' college and job applications and could be offered for academic credit if there is enough interest.

Kevin Ohrman shared High School news including activities of band, choir, equations, Key Club, sock drive, Link program making praise journals, National Honor Society Toys for Tots drive, OAC field trips, Quiz Bowl and SADD, as well as the winter formal, tech team activities, and sports updates. Judge Noe presented to the students on texting and internet safety.

Students of the Month for Elementary, Middle School and High School were acknowledged.

Motion by Robinson to approve the request of Sarah Moorehead to extend maternity leave to full year. Seconded by Curtis. Motion carried 7-0.

Second Reading of NEOLA Policies was held, including Criminal History Record Checks, Admin/Staff Discipline, Prohibition of Schools to refer or assist students with abortions, Sex Education, and Student Seclusion/Restraint. This update also includes new policies in Technology as follows: Student Technology Acceptable Use, Staff Technology Acceptable Use, District-Issued E-Mail Accounts, and District Issued Student E-Mail Accounts.

Motion by Robinson to adopt the NEOLA Policies as noted above. Seconded by Brooks. Motion carried 7-0.

Motion by Curtis to support the School Finance Research Resolution. No second. Motion died. Resolution tabled.

Motion by Williams to adopt the MASB Governance Best Practices as presented the previous meeting. Seconded by Robinson. Motion carried 7-0.

Committee Reports: Finance Committee met on December 18, 2017 at 5:30 p.m. Fall student count down 15 students county-wide, with Onsted showing 72 fewer students than the fall of 2016-17. The budget is being affected by this student loss, and discussion was held regarding the 12% fund balance possibly being revised. The Board could change the percentage required or could change the policy wording to calculate the fund balance based on unrestricted revenues vs. audited expenditures. Discussion was also held about holding non-homestead election every five years as opposed to every year.

Superintendent Report: Superintendent Head shared the unaudited Schools of Choice numbers. Onsted Schools gained 268 students and lost 97 for a net gain of 171 students. This number includes 40 students from out of the county. Our overall student loss is a demographic issue, not a Schools of Choice issue.

Motion by Robinson to go into executive session at 8:27 p.m. for the purpose of Superintendent Evaluation. Seconded by Brooks. Roll call vote: Williams – yes, Brooks – yes, Curtis – yes, Gentner – yes, Terakedis – yes, VanBrunt – yes, Robinson – yes. Motion carried 7-0.

Regular meeting opened at 9:35 p.m.

Motion by Curtis to rate Superintendent Head as Effective. Seconded by Robinson. Motion carried 7-0.

Meeting adjourned at 9:36 p.m.

Kevin Brooks, Secretary
Board of Education
KB:nlr

DISBURSEMENTS

Revenue/Expense Report	Budget	Actual to 12-31-17
	-----	-----
Total Local Revenue	2,334,499.00	354,049.55
Total State Revenue	10,057,756.00	2,713,552.38
Total Federal Revenue	191,996.00	6,720.11
Total Transfers & Other	685,574.00	225,743.27
	-----	-----
Total Revenue.....	13,269,825.00	3,300,065.31
	-----	-----
Total Basic Instruction	6,864,963.00	2,431,810.90
Total Added Needs	1,693,440.00	571,793.56
Total Support Service-Pupil	649,890.00	247,450.73
Total Support Service-Instruction	148,640.00	60,865.61
Total Support Service-General	371,090.00	176,965.97
Total Support Service-School	705,064.00	311,744.04
Total Support Service-Business	186,106.00	147,363.16
Support Service-Oper. & Maint.	1,222,338.00	542,513.07
Total Support Service-Transportation	580,890.00	301,998.83
Total Support Service-Central	222,414.00	121,545.51
Total Support Service-Athletic	442,662.00	155,731.55
Total Community Service	2,300.00	0.00
Total Transfers & Other	180,028.00	58,686.67
	-----	-----
Total Expense.....	13,269,825.00	5,128,469.60
	-----	-----
Excess of Revenues over Disbursements	0.00	-1,828,404.29
Fund Balances	1,955,488.59	1,955,488.59
	-----	-----
Fund Balances December 31, 2017...	1,955,488.59	127,084.30
	=====	=====
Disbursements for December:		
OSB account	296,688.29	
Electronic payments	1,042,688.66	
Athletic account	33,999.17	
Total	<u>1,373,376.12</u>	
Cash balances per balance sheet:		
Cash (general fund checking)	2,660.06	
Cash MILAF (savings/investment)	7,342.59	
Petty cash	100.00	
Payroll cash-First Federal	4,236.79	
Cash First Federal Investment Acct.	826,711.89	
Total cash	<u>841,051.33</u>	

Check Register for Bank Account ID OSB

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
190523	12/01/2017	800	Corp	Cleared 12/31/2017 002296 BLACKROCK COLLEGE ADVANTAGE 529	Payroll 2017/11	690.00
190524	12/01/2017	800	Corp	Cleared 12/31/2017 003872 LENAWEE CARES	Payroll 2017/11	181.00
190525	12/01/2017	800	Corp	Cleared 12/31/2017 010840 MIDLAND FUNDING LLC	Payroll 2017/11	477.64
190526	12/01/2017	800	Corp	Cleared 12/31/2017 001315 PAUL M INGBER	Payroll 2017/11	95.49
190527	12/01/2017	800	Corp	Cleared 12/31/2017 011500 TIMOTHY E BAXTER & ASSOCIATES PC	Payroll 2017/11	311.16
190528	12/01/2017	800	Corp	Cleared 12/31/2017 008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Payroll 2017/11	800.73
190529	12/01/2017	N/A	Fpd	Cleared 12/31/2017 002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 17-18	927.45
190530	12/01/2017	N/A	Fpd	Cleared 12/31/2017 007816 PESG, LLC	Sub teachers 11/12-11/25 Support staff 11/12-11/25	6,022.38+ 7,085.74+
CHECK TOTAL						13,108.12=
190531	12/04/2017	N/A	Fpd	Cleared 12/31/2017 003492 STATE OF MICHIGAN	SALES TAX-ADULT LUNCH/BREA	30.24
190532	12/06/2017	2	Comp	Cleared 12/31/2017 007210 ACCURATE LABEL DESIGNS, INC.	VISITOR PASS STICKERS	210.95
190533	12/06/2017	2	Comp	Cleared 12/31/2017 011501 AMANDA MELLIS	REIMBURSE LATCHKEY SUPPLIE	202.96
190534	12/06/2017	2	Comp	Cleared 12/31/2017 003863 AUNT MILLIE'S BAKERIES	BREAD PURCHASES FOR 2017-1 BREAD PURCHASES FOR 2017-1	205.63+ 21.45+
CHECK TOTAL						227.08=
190535	12/06/2017	2	Comp	Cleared 12/31/2017 011279 CASKEY GROUP	NEWSLETTER PRINTING 17-18	1,572.00
190536	12/06/2017	2	Comp	Cleared 12/31/2017 011409 D & P COMMUNICATIONS, INC.	VOIP PHONE SERVICE 17-18	425.66
190537	12/06/2017	2	Comp	Cleared 12/31/2017 007475 DISCOUNT SCHOOL SUPPLY	GSRP CLASSROOM SUPPLIES	180.91
190538	12/06/2017	2	Comp	Cleared 12/31/2017 007705 GREAT LAKES SPORTS	PHYS ED TEACHING SUPPLIES Classroom Supplies/Thompso	93.28+ 480.22+
CHECK TOTAL						573.50=
190539	12/06/2017	2	Comp	Cleared 12/31/2017 003385 HUBBARDS AUTO CENTER	MAINT/CUST/TRANSP SUPPLIES	823.77
190540	12/06/2017	2	Comp	Cleared 12/31/2017 003280 IRONFREE & SOFTWATER	WATER FOR COOLERS 17-18	114.00
190541	12/06/2017	2	Comp	Cleared 12/31/2017 005060 J W PEPPER & SON INC.	CHOIR SUPPLIES MS BAND MUSIC 17-18	36.98+ 56.00+
CHECK TOTAL						92.98=
190542	12/06/2017	2	Comp	Cleared 12/31/2017 005941 JILL MERRIMAN	REIMBURSE 2ND GRADE CLASS	197.73
190543	12/06/2017	2	Comp	Cleared 12/31/2017 008344 KSS ENTERPRISES	CUSTODIAL SUPPLIES 17-18	3,454.47
190544	12/06/2017	2	Comp	Cleared 12/31/2017 003860 L.I.S.D	SEPT/OCT FINGERPRINTING	480.00
190545	12/06/2017	2	Comp	Cleared 12/31/2017 010935 LENAWEE COMMUNITY FOUNDATION	CAREER PREP HS LCAAN PROF S	1,500.00
190546	12/06/2017	2	Comp	Cleared 12/31/2017 011444 LENAWEE FUELS, INC	FUEL 2017-18 FUEL 2017-18	827.64+ 1,081.18+
CHECK TOTAL						1,908.82=
190547	12/06/2017	2	Comp	Cleared 12/31/2017 011509 MIRACLE RECREATION EQUIPMENT CO	New step for playground	242.00
190548	12/06/2017	2	Comp	Cleared 12/31/2017 001691 OFFICE DEPOT	LIBRARY SUPPLIES LIBRARY SUPPLIES	49.66+ 2.60+

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From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					CHECK TOTAL	52.26=
190549	12/06/2017	2 Comp	Cleared	12/31/2017 004911 ONSTED INTERNAL ACCT	2018 YEARBOOK FOR HS LIBRA	47.70
190550	12/06/2017	2 Comp	Cleared	12/31/2017 001287 P & T FITNESS	SERVICE CALL-FITNESS CENTE	145.00
190551	12/06/2017	2 Comp	Cleared	12/31/2017 001933 SET SEG	WORKER COMP INSURANCE 17-1	2,560.00
190552	12/06/2017	2 Comp	Cleared	12/31/2017 008163 SMITHFOODS INC.	MILK FOR 17-18	81.69+
					MILK FOR 17-18	155.24+
					MILK FOR 17-18	104.84+
					MILK FOR 17-18	37.89+
					MILK FOR 17-18	136.53+
					MILK FOR 17-18	97.36+
					MILK FOR 17-18	217.02+
					MILK FOR 17-18	47.49+
					MILK FOR 17-18	82.33+
					CHECK TOTAL	960.39=
190553	12/06/2017	2 Comp	Cleared	12/31/2017 004569 TAMARA BARTH	Classroom Supplies/Barth	99.61
190554	12/06/2017	2 Comp	Cleared	12/31/2017 000880 TC'S HARDWARE	Science & Makerspace Suppl	135.74
190555	12/06/2017	2 Corp	Cleared	12/31/2017 008343 THOMAS HILYARD	CDL RENEWAL	70.00+
					CLOTHING ALLOWANCE	100.00+
					CHECK TOTAL	170.00=
190556	12/06/2017	2 Comp	Cleared	12/31/2017 007088 TRI-COUNTY INTERNATIONAL TRUCKS	BUS PARTS 17-18	1,065.94+
					BUS PARTS 17-18	566.40+
					BUS PARTS 17-18	359.22+
					BUS PARTS 17-18	52.32+
					BUS PARTS 17-18	244.58+
					CREDIT	105.42-
					CREDIT	26.00-
					CREDIT	182.03-
					CHECK TOTAL	1,975.01=
190557	12/06/2017	2 Corp	Cleared	12/31/2017 007932 VISA	BUS GARAGE OFFICE	45.97
190558	12/06/2017	N/A Ppd	Cleared	12/31/2017 006660 SPRINT	GEO TABS	21.25+
					CELL PHONE SERVICE 17-18	189.91+
					CHECK TOTAL	211.16=
190559	12/06/2017	N/A Ppd	Cleared	12/31/2017 004300 M A S A	TITLE II ADMIN CONF REGIST	375.00
190560	12/06/2017	N/A Ppd	Cleared	12/31/2017 005846 MEMSPA/NAESP	MEMSPA Conference Registra	578.00
190561	12/06/2017	N/A Ppd	Cleared	12/31/2017 001361 SCHOLASTIC BOOK FAIRS	MS BOOK FAIR	2,361.64
190562	12/06/2017	N/A Ppd	Cleared	12/31/2017 001645 AMAZON	AMER EXPRESS-NOVEMBER ORDE	229.98+
					EARLY LITERACY TUTORING SU	333.49+
					CHECK TOTAL	563.47=
190563	12/08/2017	N/A Ppd	Cleared	12/31/2017 002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 17-18	1,119.31+

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From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					FOOD/SUPPLIES 17-18	2,567.85+
					FOOD/SUPPLIES 17-18	1,568.52+
					CHECK TOTAL	5,255.68=
190564	12/08/2017	N/A Ppd	Cleared 12/31/2017	006677 AFLAC	ACCT #PB191	697.56
190565	12/12/2017	N/A Ppd	Cleared 12/31/2017	006677 AFLAC	ACCT #MZ411	77.47
190566	12/12/2017	300 Comp	Cleared 12/31/2017	008171 LEGAL SHIELD	Prepaid Legal deductions	57.80
190567	12/12/2017	300 Comp	Cleared 12/31/2017	001933 SET SEG	Admin/Sec dental/vision-Ja	333.37+
					Dental claims paid-Novembe	1,197.45+
					CHECK TOTAL	1,530.82=
190568	12/13/2017	2 Comp Open		008013 COMCAST	PHONE SERVICE (VOIP) 17-18	17.83
190569	12/13/2017	2 Comp	Cleared 12/31/2017	011309 FOXBRIGHT	WEBSITE HOSTING/SUPPORT/MA	2,400.00
190570	12/13/2017	2 Comp	Cleared 12/31/2017	003125 FRAME'S PEST CONTROL	PEST CONTROL 17-18	76.00
190571	12/13/2017	2 Comp	Cleared 12/31/2017	004164 JACKSON COLLEGE	DUAL ENROLLMENT	567.00
190572	12/13/2017	2 Comp	Cleared 12/31/2017	005941 JILL HERRIMAN	REIMBURSE 2ND GRADE CLASS	2.27
190573	12/13/2017	2 Comp	Cleared 12/31/2017	011444 LENAWEE FUELS, INC	FUEL 2017-18	894.47+
					FUEL 2017-18	684.93+
					CHECK TOTAL	1,579.40=
190574	12/13/2017	2 Comp	Cleared 12/31/2017	004066 MARSHALL MUSIC CO	INSTRUMENT MAINTENANCE 17-	10.00+
					INSTRUMENT MAINTENANCE 17-	10.00+
					CREDIT	10.00-
					CHECK TOTAL	10.00=
190575	12/13/2017	2 Comp	Cleared 12/31/2017	011142 MEEKHOF TIRE OF JACKSON	TIRE REPLACEMENT/REPAIR 17	139.00
190576	12/13/2017	2 Comp	Cleared 12/31/2017	004615 MODEL COVERALL SERVICE	UNIFORM SERVICE 17-18	40.25+
					UNIFORM SERVICE 17-18	129.25+
					CHECK TOTAL	169.50=
190577	12/13/2017	2 Comp	Cleared 12/31/2017	011234 PEARSON EDUCATION	JACKSON COLLEGE CLASS TEXT	2,191.36
190578	12/13/2017	2 Comp	Cleared 12/31/2017	008578 PROJECT LEAD THE WAY	PLTW BIOMED SUPPLIES	19.50
190579	12/13/2017	2 Comp	Cleared 12/31/2017	003377 PROMEDICA MONROE CORPORATE CONNE	DRUG TESTING 17-18	82.00
190580	12/13/2017	2 Comp	Cleared 12/31/2017	005424 RACHELLE WAGNER	REIMBURSE CLASSROOM SUPPLI	50.07
190581	12/13/2017	2 Comp	Cleared 12/31/2017	000666 SCHOOL SPECIALTY	Classroom Supplies/Reid	28.26
190582	12/13/2017	2 Comp	Cleared 12/31/2017	011538 SHANNON CELESKEY	MEAL MAGIC LUNCH CREDIT	18.60
190583	12/13/2017	2 Comp	Cleared 12/31/2017	011297 SURPLUS STEEL SUPPLY	Repair Parts/Grounds	10.00
190584	12/13/2017	2 Comp	Cleared 12/31/2017	001907 THE DAILY TELEGRAM	PUBLISHING EXPENSE 17-18	194.88
190585	12/13/2017	2 Comp	Cleared 12/31/2017	002520 THE EXPONENT	PRINTING/PUBLISHING	22.50
190586	12/13/2017	2 Comp	Cleared 12/31/2017	001062 THERAPY SHOPPE INC.	TITLE I SUPPLIES	87.98
190587	12/13/2017	2 Comp	Cleared 12/31/2017	007088 TRI-COUNTY INTERNATIONAL TRUCKS	BUS PARTS 17-18	160.38+
					BUS PARTS 17-18	196.74+
					CHECK TOTAL	357.12=

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From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
190588	12/15/2017	800 Comp	Cleared 12/31/2017	002296 BLACKROCK COLLEGE ADVANTAGE 529	Payroll 2017/12	690.00
190589	12/15/2017	800 Comp	Open	011510 DELTA MANAGEMENT ASSOCIATES INC.	Payroll 2017/12	286.55
190590	12/15/2017	800 Comp	Cleared 12/31/2017	003872 LENAWEE CARES	Payroll 2017/12	181.00
190591	12/15/2017	800 Comp	Open	010840 MIDLAND FUNDING LLC	Payroll 2017/12	477.64
190592	12/15/2017	800 Comp	Open	001315 PAUL M INGBER	Payroll 2017/12	37.04
190593	12/15/2017	800 Comp	Open	008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Payroll 2017/12	800.73
190594	12/15/2017	N/A Ppd	Cleared 12/31/2017	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 17-18	1,349.51+
					FOOD/SUPPLIES 17-18	3,608.80+
					FOOD/SUPPLIES 17-18	1,709.51+
					FOOD/SUPPLIES 17-18	165.78+
CHECK TOTAL						6,833.60=
190595	12/18/2017	N/A Ppd	Cleared 12/31/2017	009811 BP	FUEL TRANSP/MAINT 17-18	202.08+
					TITLE II CONF EXPENSE-ADMI	22.77+
					CREDIT FEE	16.00+
CHECK TOTAL						240.85=
190596	12/18/2017	N/A Ppd	Cleared 12/31/2017	007816 PESG, LLC	Sub teachers 11/26-12/9/17	6,057.09+
					Support staff 11/26-12/9	10,124.14+
CHECK TOTAL						16,181.23=
190597	12/18/2017	N/A Ppd	Cleared 12/31/2017	010180 L.I.S.D. HEALTH CONSORTIUM	BC/BS premiums-January	73,853.85+
					Employee contributions	16,807.08+
					January consortium fee	126.00+
CHECK TOTAL						90,786.93=
190598	12/19/2017	300 Comp	Cleared 12/31/2017	009689 MADISON NATIONAL LIFE INS CO INC	Life/LTD prem-Adm/Sec-Jan.	249.33+
					Optional coverage-K Pieper	17.40+
CHECK TOTAL						266.73=
190599	12/19/2017	300 Comp	Cleared 12/31/2017	009272 MUTUAL OF OMAHA	Tchr/cust life/LTD-January	1,741.92
190600	12/19/2017	300 Comp	Cleared 12/31/2017	011523 TANYA ANDERSON	Reimburse Jan Cobra premiu	1,427.03
190601	12/19/2017	300 Comp	Open	011550 WILDCAT ATHLETIC BOOSTERS	Drive 4 UR School	4,620.00
190602	12/20/2017	2 Comp	Open	000190 ADRIAN PUBLIC SCHOOLS	CONTRACTED PAYROLL SERVICE	12,500.00
190603	12/20/2017	2 Comp	Cleared 12/31/2017	011548 AIMEE LOUDEN	REFUND PRESCHOOL DEPOSIT	50.00
190604	12/20/2017	2 Comp	Cleared 12/31/2017	003863 AUNT MILLIE'S BAKERIES	BREAD PURCHASES FOR 2017-1	157.45+
					BREAD PURCHASES FOR 2017-1	57.20+
CHECK TOTAL						214.65=
190605	12/20/2017	2 Comp	Cleared 12/31/2017	010759 BARTON EQUIPMENT SERVICE, INC	ELEMENTARY OVEN DOOR	212.15
190606	12/20/2017	2 Comp	Cleared 12/31/2017	010911 BORCHARDTS MARKET	Board Office Misc. Supplie	17.14
190607	12/20/2017	2 Comp	Cleared 12/31/2017	011549 BRAD PIEH	REIMBURSE 5TH GRADE SUPPLI	10.06
190608	12/20/2017	2 Comp	Open	010117 BROOKLYN IRISH HILLS CHAMBER OF	ANNUAL DUES 2018	265.00
190609	12/20/2017	2 Comp	Cleared 12/31/2017	011527 BSN SPORTS	PHYS ED TEACHING SUPPLIES	157.22
190610	12/20/2017	2 Comp	Cleared 12/31/2017	008195 CDW-G	Microsoft Lic	6,294.72

Check Register for Bank Account ID OSB

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
190611	12/20/2017	2 Comp	Open	001660 CONSUMERS ENERGY	GAS EXP-HS/PRIMARY 17-18	2,766.87+
					GAS EXP-MAINT GARAGE 17-18	17.08+
					GAS EXP-MIDDLE SCHOOL 17-1	314.65+
					GAS EXP-PRIMARY 17-18	152.29+
					GAS/ELEC EXP-BOARD BLDG 17	706.67+
					GAS/ELEC-BUS GARAGE 17-18	540.95+

					CHECK TOTAL	4,498.51=
190612	12/20/2017	2 Comp	Open	001108 DISCOUNT MAGAZINE SUBSCRIPTION	ELEM MEDIA CENTER PERIODIC	112.85
190613	12/20/2017	2 Comp	Open	003228 F A R MANAGEMENT	UNEMPLOYMENT SERVICES 17-1	265.00
190614	12/20/2017	2 Comp	Cleared 12/31/2017	009654 FRANKLIN COVEY CLIENT SVCS INC	TITLE II CONF REGISTRATION	349.00+
					TITLE II CONF REGISTRATION	349.00+

					CHECK TOTAL	698.00=
190615	12/20/2017	2 Comp	Open	004164 JACKSON COLLEGE	DUAL ENROLLMENT	747.00
190616	12/20/2017	2 Comp	Cleared 12/31/2017	003802 JASON HUNT	Classroom Supplies/J Hunt	52.18
190617	12/20/2017	2 Comp	Cleared 12/31/2017	008344 KSS ENTERPRISES	CUSTODIAL SUPPLIES 17-18	5,639.01
190618	12/20/2017	2 Comp	Open	003860 L.I.S.D	CPI TRAINING RINGER/HANCO	100.00
190619	12/20/2017	2 Comp	Cleared 12/31/2017	003800 LENAWEE COUNTY TREASURER	SHORT TERM TAX BOND	439.12+
					TAX REFUNDS 17-18	411.91+
					TAX REFUNDS 17-18	345.24+

					CHECK TOTAL	1,196.27=
190620	12/20/2017	2 Comp	Cleared 12/31/2017	011444 LENAWEE FUELS, INC	FUEL 2017-18	676.10+
					FUEL 2017-18	828.37+

					CHECK TOTAL	1,504.47=
190621	12/20/2017	2 Comp	Open	005581 M A S B	School Board Recognition	116.00
190622	12/20/2017	2 Comp	Open	005379 M S B O A	HS BAND FESTIVAL REGISTRAT	180.00+
					MSBOA Band Festival	150.00+

					CHECK TOTAL	330.00=
190623	12/20/2017	2 Comp	Cleared 12/31/2017	004609 MARSHA DAVIS	REIMBURSE GAS-MEMSPA CONFE	42.32
190624	12/20/2017	2 Comp	Cleared 12/31/2017	006397 MICHIGAN CORPORATE OFFICE PLUS	Labeler Cartridges	45.74
190625	12/20/2017	2 Comp	Cleared 12/31/2017	004910 ONSTED HOT LUNCH DEPT	GSRP NOVEMBER MEALS	446.75
190626	12/20/2017	2 Comp	Cleared 12/31/2017	001781 PRESTWICK HOUSE INCORPORATED	REPLACEMENT TEXTS COLLEGE	215.16
190627	12/20/2017	2 Comp	Open	005340 QUILL CORPORATION	BOARD OFFICE SUPPLIES 17-1	139.39+
					BOARD OFFICE SUPPLIES 17-1	181.59+

					CHECK TOTAL	320.98=
190628	12/20/2017	2 Comp	Cleared 12/31/2017	008163 SMITHFOODS INC.	MILK FOR 17-18	169.10+
					MILK FOR 17-18	121.13+
					MILK FOR 17-18	57.57+
					MILK FOR 17-18	59.86+

Check Register for Bank Account ID OSB

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					MILK FOR 17-18	130.78+
					MILK FOR 17-18	66.03+
					MILK FOR 17-18	206.01+
					MILK FOR 17-18	130.72+
					MILK FOR 17-18	109.09+
					MILK FOR 17-18	48.48+
					MILK FOR 17-18	96.36+
					MILK FOR 17-18	76.40+

					CHECK TOTAL	1,271.53=
190629	12/20/2017	2	Comp Cleared 12/31/2017	011446 TONY HELLER	MILEAGE REIMBURSEMENT	14.45
190630	12/20/2017	2	Comp Cleared 12/31/2017	007088 TRI-COUNTY INTERNATIONAL TRUCKS	BUS PARTS 17-18	1,833.79+
					BUS PARTS 17-18	21.57+
					BUS PARTS 17-18	105.42+
					BUS PARTS 17-18	94.51+
					CREDIT	390.00-

					CHECK TOTAL	1,665.29=
190631	12/20/2017	2	Comp Cleared 12/31/2017	011539 VISION PERFORMANCE GROUP &	REPAIR MODULE-LIGHTING SYS	765.00
190632	12/20/2017	2	Comp Cleared 12/31/2017	011286 ALAINA ELLISON	Staff Gifts	300.00
190633	12/22/2017	N/A Ppd	Cleared 12/31/2017	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 17-18	72.33+
					FOOD/SUPPLIES 17-18	958.49+
					FOOD/SUPPLIES 17-18	2,170.49+
					FOOD/SUPPLIES 17-18	2,193.26+
					CREDIT	16.51-

					CHECK TOTAL	5,378.06=
190634	12/29/2017	800	Comp Open	002296 BLACKROCK COLLEGE ADVANTAGE 529	Payroll 2017/13	690.00
190635	12/29/2017	800	Comp Open	011510 DELTA MANAGEMENT ASSOCIATES INC.	Payroll 2017/13	308.27
190636	12/29/2017	800	Comp Open	003872 LENAWEE CARES	Payroll 2017/13	181.00
190637	12/29/2017	800	Comp Open	010840 MIDLAND FUNDING LLC	Payroll 2017/13	513.78
190638	12/29/2017	800	Comp Open	001315 PAUL M INGBER	Payroll 2017/13	100.32
190639	12/29/2017	800	Comp Open	008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Payroll 2017/13	800.73
190640	12/29/2017	801	Comp Open	001616 CITY OF HUDSON	Payroll 2017/11	22.51+
					Payroll 2017/12	23.62+
					Payroll 2017/13	22.71+

					CHECK TOTAL	68.84=
190641	12/29/2017	801	Comp Open	002343 CITY OF JACKSON	Payroll 2017/11	4.74+
					Payroll 2017/12	3.46+
					Payroll 2017/13	4.18+

					CHECK TOTAL	12.38=
190642	12/31/2017	300	Comp Open	009233 ADRIAN SUPER LAUNDROMAT	GSRP LAUNDRY SERVICE	10.00+
					GSRP LAUNDRY SERVICE	13.00+

Check Register for Bank Account ID OSB

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					CHECK TOTAL	23.00=
190643	12/31/2017	300	Comp Open	001660 CONSUMERS ENERGY	ELECTRIC-ALL BLDGS 17-18	23,245.29
190644	12/31/2017	300	Comp Open	009320 FIDELITY SECURITY LIPE IN/EYEMED	Vision prem-Tch/Cust-Jan.	1,455.57
190645	12/29/2017	N/A	Ppd Cleared 12/31/2017	002941 GORDON FOOD SERVICE	FOOD/SUPPLIES 17-18	637.43+
					FOOD/SUPPLIES 17-18	1,131.65+
					CHECK TOTAL	1,769.08=
190646	12/29/2017	N/A	Ppd Cleared 12/31/2017	007816 PESG, LLC	Sub teachers 12/10/12/23	5,344.42+
					Support staff 12/10-12/23	8,660.05+
					CHECK TOTAL	14,004.47=
190647	12/31/2017	N/A	Ppd Open	004401 MICHIGAN DEPT OF TREASURY	Payroll 2017/11	9,271.73+
					Payroll 2017/12	10,030.58+
					Payroll 2017/13	9,444.28+
					CHECK TOTAL	28,746.59=
					CHECK TOTAL	296,688.29
					LESS VOIDS	0.00
					GRAND TOTAL	296,688.29

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	28	81,640.90	Computer	106	108,561.69
Cleared	97	215,047.39	Prepaid	19	188,126.60
Void					
Scratch					
TOTAL	125	296,688.29	TOTAL	125	296,688.29

Check Register for Bank Account ID OSB-AT

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
117006	12/01/2017	101	Comp Open	005901 BCAM	COACHES MEMBERSHIP	80.00
117007	12/01/2017	101	Comp Open	007615 BRAD MASKA	DECALS PAWS	37.09
117008	12/01/2017	101	Comp Open	003427 DUNDEE COMMUNITY SCHOOLS	MS/JV VOLLEYBALL INVITES	150.00
117009	12/01/2017	101	Comp Open	011421 GENERAL MATERIALS	LASER CHALK LINE	106.00
117010	12/01/2017	101	Comp Open	007289 HANOVER-HORTON HIGH SCHOOL	XC MEET MS	70.00
117011	12/01/2017	101	Comp Open	002169 KATHY PIEPER	POSTAL PLUS MAIL SCH ATH	14.61+
					SUPPLIES FOR OFFICE	15.49+

CHECK TOTAL						30.10=
117012	12/01/2017	101	Comp Open	004910 ONSTED HOT LUNCH DEPT	SPORTS BANQUETS	306.05
117013	12/01/2017	101	Comp Open	010147 PUREINK SCREENPRINTING	G BKB SPIRITWEAR	77.00+
					B BKB SPIRIT WEAR	1,813.00+

CHECK TOTAL						1,890.00=
117014	12/01/2017	101	Comp Open	000880 TC'S HARDWARE	ATHLETIC/WEIGHT ROOM SUPPL	196.77
117015	12/01/2017	101	Comp Open	010946 MEGAN RINEHART	BOWLING BLAST OFF TICKETS	40.00
117016	12/05/2017	101	Comp Open	002959 DARWIN HUKILL	JV G BKB OFFICIAL	45.00
117017	12/05/2017	101	Comp Open	010428 DEREK FELDKAMP	V G BKB OFFICIAL	60.00
117018	12/05/2017	101	Comp Open	011275 DONALD TEBEO	JV G BKB OFFICIAL	45.00
117019	12/05/2017	101	Comp Open	011529 EDWARD RODENHOUSE	V G BKB OFFICIAL	60.00
117020	12/05/2017	101	Comp Open	011200 JUSTIN POWELL	V G BKB OFFICIAL	60.00
117021	12/05/2017	101	Comp Open	011207 PORTAGE NORTHERN BOWLING BOOSTER	HUSKIE INVITATIONAL	170.00
117022	12/06/2017	101	Comp Open	011531 DEFIANCE ATHLETICS	WEIGHT ROOM EQUIPMENT	375.00
117023	12/06/2017	101	Comp Open	011117 DENISE LAMBES	FLOWERS G BKB AND WRESTLIN	63.00
117024	12/06/2017	101	Comp Open	010978 DOUG DONNELLY	LEAGUE STATS	75.00
117025	12/06/2017	101	Comp Open	010491 GREG MESCHKE	MS B BKB OFFICIAL	60.00
117026	12/06/2017	101	Comp Open	000563 IMAGECRAFT	COMP CHEER TROPHIES AND ME	387.85
117027	12/06/2017	101	Comp Open	011360 JAMES KRZYZANIAK	MS B BKB OFFICIAL	60.00
117028	12/06/2017	101	Comp Open	009684 JAMES TAYLOR	WRESTLING OFFICIAL	110.00
117029	12/06/2017	101	Comp Open	004385 JOSTENS	VARSIITY AWARDS	1,448.16
117030	12/06/2017	101	Comp Open	010147 PUREINK SCREENPRINTING	G BKB APPAREL	530.00
117031	12/06/2017	101	Comp Open	011489 SPORTS ADDIX	WRESTLING SINGLETS	1,509.77
117032	12/06/2017	101	Comp Open	011530 TAYLOR KRUPP	WRESTLING OFFICIAL	110.00
117033	12/06/2017	101	Comp Open	007694 VICTORY CUSTOM APPAREL	COMP CHEER SPIRITWEAR	3,308.00+
					BOYS JV BKB APPAREL	864.00+

CHECK TOTAL						4,172.00=
117034	12/07/2017	101	Comp Open	010863 ATHLETICO	TRAINER CONTRACT	5,833.33
117035	12/07/2017	101	Comp Open	009092 BROOKS PHOTOGRAPHY	TEAM POSTERS B BKB	330.50
117036	12/07/2017	101	Comp Open	011109 D PRINTER	STAMPS FOR OFFICE	135.38
117037	12/07/2017	101	Comp Open	009598 HIDDEN LAKE GARDENS	XC MEET FEE	500.00
117038	12/08/2017	101	Comp Open	011535 ANDREW HEIN	WRESTLING OFFICIAL	175.00
117039	12/08/2017	101	Comp Open	011534 HENRY KOKENAKES	WRESTLING TABLE HELP	40.00
117040	12/08/2017	101	Comp Open	009684 JAMES TAYLOR	WRESTLING OFFICIAL	175.00
117041	12/08/2017	101	Comp Open	011202 JASON RANKIN	WRESTLING TABLE HELP	40.00
117042	12/08/2017	101	Comp Open	009427 JOE WESTGATE	WRESTLING TABLE HELP	40.00
117043	12/08/2017	101	Comp Open	010946 MEGAN RINEHART	WRESTLING TICKETS	40.00
117044	12/08/2017	101	Comp Open	008696 PAUL DENKINS	WRESTLING TABLE HELP	40.00

Check Register for Bank Account ID OSB-AT

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
117045	12/08/2017	101	Comp Open	010411 PAUL KOKENAKES	WRESTLING TABLE HELP	40.00
117046	12/08/2017	101	Comp Void	12/11/2017 009345 PHIL STARK	WRESTLING TABLE HELP	40.00
117047	12/08/2017	101	Comp Open	005944 SUBWAY	WRESTLING FOOD FOR WORKERS	96.00
117048	12/08/2017	101	Comp Open	011536 ROBERT EINEDER	WRESTLING OFFICIAL	175.00
117049	12/11/2017	101	Comp Open	011275 DONALD TEBEO	MS BRB OFFICIAL	60.00
117050	12/11/2017	101	Comp Void	12/19/2017 011534 HENRY KOKENAKES	DOUGHNUTS FOR COACHES MEET	18.01
117051	12/11/2017	101	Comp Open	011537 MASON RINEHART	WRESTLING MEET HELP	40.00
117052	12/11/2017	101	Comp Open	011204 TERRY SULLIVAN	MS BRB OFFICIAL	60.00
117053	12/11/2017	101	Comp Open	008585 VARSITY SPIRIT AND FASHIONS	COMP CHEER APPAREL	1,184.00
117054	12/11/2017	101	Comp Open	007694 VICTORY CUSTOM APPAREL	G BKB SPIRITWEAR	2,132.00+
					BOWLING SHIRTS	532.00+
					CHECK TOTAL	2,664.00=
117055	12/13/2017	101	Comp Void	12/15/2017 011542 ALLY ISOM	COMP CHEER JUDGE	245.00
117056	12/13/2017	101	Comp Open	011330 AMANDA HIRAM	COMP CHEER TICKETS	50.00
117057	12/13/2017	101	Comp Open	011540 ASHLEY CRAFT	COMP CHEER ANNOUNCER	75.00
117058	12/13/2017	101	Comp Void	12/15/2017 011219 CINDY TYZO	COMP CHEER JUDGE	245.00
117059	12/13/2017	101	Comp Void	12/15/2017 011545 DAWN MANTHEI	COMP CHEER JUDGE	245.00
117060	12/13/2017	101	Comp Open	011541 ELIZABETH GOLEMBIEWSKI	COMP CHEER SCORE KEEPER	100.00
117061	12/13/2017	101	Comp Open	011546 HILLSDALE BOWLING TEAM	BAKER TOURNAMENT	150.00
117062	12/13/2017	101	Comp Void	12/15/2017 011543 HOLLY CLAY	COMP CHEER OFFICIAL	245.00
117063	12/13/2017	101	Comp Open	003888 NANCY LERCH	COMP CHEER TICKETS	50.00
117064	12/13/2017	101	Comp Void	12/15/2017 011544 RACHEL STADLER	COMP CHEER JUDGE	245.00
117065	12/15/2017	101	Comp Void	12/19/2017 011542 ALLY ISOM	COMP CHEER JUDGE	220.00
117066	12/15/2017	101	Comp Open	011219 CINDY TYZO	COMP CHEER JUDGE	220.00
117067	12/15/2017	101	Comp Open	011545 DAWN MANTHEI	COMP CHEER JUDGE	220.00
117068	12/15/2017	101	Comp Open	011543 HOLLY CLAY	COMP CHEER OFFICIAL	220.00
117069	12/15/2017	101	Comp Open	011544 RACHEL STADLER	COMP CHEER JUDGE	220.00
117070	12/15/2017	101	Comp Open	005944 SUBWAY	SUBS FOR COMP CHEER	96.00
117071	12/19/2017	101	Comp Open	010942 BOB BARRETT	JV/V B BKB OFFICIAL	100.00
117072	12/19/2017	101	Comp Open	011554 CAPITOL BOWL	BOWLING FEE FOR JANUARY 7T	200.00
117073	12/19/2017	101	Comp Open	003217 CUTTING EDGE ENGRAVING	PLATE FOR VOLLEYBALL	9.00
117074	12/19/2017	101	Comp Open	006392 DAN TERRYBERRY	GAS AND RENTAL FOR EQUIPME	205.73
117075	12/19/2017	101	Comp Open	011117 DENISE LAMBES	FLOWERS FOR PARENT NIGHT	19.50
117076	12/19/2017	101	Comp Open	003386 HUDSON AREA SCHOOLS	FOOTBALL MEETING HUDSON	126.00
117077	12/19/2017	101	Comp Open	010414 JOE KOKENAKES	DOUGHNETS FOR COACHES MEET	28.01
117078	12/19/2017	101	Comp Open	000962 JOHNNY MAC'S	AUTOGRAPH BKB	259.19+
					WRESTLING SCOREBOOK	37.70+
					CLEAR MAT TAPE	175.92+
					CHECK TOTAL	472.81=
117079	12/19/2017	101	Comp Open	009928 KEITH HICKMON	MS B BKB OFFICIAL	60.00
117080	12/19/2017	101	Comp Open	010301 KELLY LARGENT	FIRST AID SUPPLIES	38.06
117081	12/19/2017	101	Comp Open	011272 LEO HUTCHINSON	1/4 ZIPS	115.06
117082	12/19/2017	101	Comp Open	011555 MICHIGAN LASER WORKS	TOWELS FOR B BKB	55.00
117083	12/19/2017	101	Comp Open	011522 SCOTT NORKEY	MS B BKB OFFICIAL	60.00
117084	12/19/2017	101	Comp Open	009863 STURGIS HIGH SCHOOL	WRESTLING TOURNAMENT	160.00
117085	12/19/2017	101	Comp Void	12/19/2017 008486 TIM HOFFMAN	OFFICIAL JV/V B BKB	60.00
117086	12/19/2017	101	Comp Open	007694 VICTORY CUSTOM APPAREL	1/4 ZIPS	54.00+

Check Register for Bank Account ID OSB-AT

From 12/01/2017 to 12/31/2017

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
					WRESTLING SPIRITWEAR	887.00+
					FLEX FIT HATS	225.00+
					CHECK TOTAL	1,166.00=
117087	12/19/2017	101	Comp Open	007911 WILLIE GODFREY	JV/V B BKB OFFICIAL	100.00
117088	12/19/2017	101	Comp Open	008486 TIM HOFFMAN	OFFICIAL JV/V B BKB	100.00
117089	12/21/2017	101	Comp Open	011559 MAX ATHLETES	AIR TRACK	4,750.00
117090	12/21/2017	101	Comp Open	010147 PUREINK SCREENPRINTING	1/4 ZIPS B BKB	60.00
117091	12/21/2017	101	Comp Open	011558 ROSEVILLE COMMUNITY SCHOOLS	WRESTLING TOURNAMENT 12-28	250.00
117092	12/21/2017	101	Comp Open	007694 VICTORY CUSTOM APPAREL	1/4 ZIPS WRESTLING	440.00+
					G BKB COACHING SHIRTS	48.00+
					CHECK TOTAL	488.00=
117093	12/27/2017	101	Comp Open	009352 DAN JURASEK	SCRIMMAGE OFFICIAL	60.00
117094	12/27/2017	101	Comp Open	010624 JACK MCGURK	SCRIMMAGE OFFICIAL	60.00
					CHECK TOTAL	35,562.18
					LESS VOIDS	1,563.01
					GRAND TOTAL	33,999.17

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	80	33,999.17	Computer	80	33,999.17
Cleared			Prepaid		
Void	9	1,563.01			
Scratch					
TOTAL	89	35,562.18	TOTAL	80	33,999.17

Electronic Banking Transactions (not included in Disbursements)

Date	Payee	Amount	Description	Total for month
12/01/17	First Federal Bank	174,332.39	Pay 11-Direct deposit/net pay	
12/01/17	TSA Consulting Group	12,552.54	Pay 11-403b/457 deductions	
12/01/17	U.S. Treasury	64,022.71	Pay 11-Payroll taxes	
12/06/17	MPSERS	88,098.53	Pay 11-Retirement, MIP, TDP	
12/14/17	First Federal Bank	186,630.47	Pay 12-Direct deposit/net pay	
12/15/17	TSA Consulting Group	12,635.81	Pay 12-403b/457 deductions	
12/15/17	U.S. Treasury	70,136.58	Pay 12-Payroll taxes	
12/20/17	MPSERS	95,168.82	Pay 12-Retirement, MIP, TDP	
12/20/17	MPSERS	71,698.13	UAAL Stabilization December	
12/22/17	PESG	30,037.53	Cont service Jan-March	
12/28/17	First Federal Bank	190,137.74	Pay 13-Direct deposit/net pay	
12/29/17	TSA Consulting Group	7,795.76	Pay 13-403b/457 deductions	
12/29/17	U.S. Treasury	39,441.65	Pay 13-Payroll taxes	1,042,688.66

ONSTED COMMUNITY SCHOOLS

January 2018

ELECTION OF OFFICERS

Motion:

President _____

Second:

Other Nominations: _____

Roll Call:

Motion:

Vice-President _____

Second:

Other Nominations: _____

Roll Call:

Motion:

Secretary _____

Second:

Other Nominations: _____

Roll Call:

Motion:

Treasurer: _____

Second:

Other Nominations: _____

Roll Call:

Motion:

Trustees: _____

Second:

Roll Call:

APPOINTMENT

Motion:

Auditor: Meredith Francis, CPA

Second:

Regular Vote:

2018 COMMITTEES

(2017 Members in parentheses below)

Athletic

(Terakedis, Robinson, VanBrunt)

Bond

(Gentner, Terakedis, Robinson)

Building/Grounds

(Brooks, Terakedis, Williams)

Curriculum/School Improvement

(Curtis, Gentner, VanBrunt)

Finance

(Curtis, Gentner, Williams)

Personnel

(Brooks, Curtis, VanBrunt)

Policy

(Brooks, Robinson, Williams)

LCASB

(Williams/Terakedis)

MASB

(Brooks w/Alternate VanBrunt)

STUDENT
REPRESENTATIVE
REPORT

ACTION

Onsted Community Schools, Lenawee County, Michigan (the "District")

A _____ meeting of the board of education of the District (the "Board") was held in the _____, within the boundaries of the District, on the 15th day of January, 2018, at ____ o'clock in the __.m.

The meeting was called to order by _____, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, May 8, 2018.

2. On or before 4:00 p.m. on Tuesday, February 13, 2018, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the school electors of the District be called and held on Tuesday, May 8, 2018.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit "A".

3. The Election Coordinator is requested to:

a. Utilize Adrian Daily Telegram, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.

b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in the form as set forth in Exhibit "B" attached hereto.

c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.

4. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 13, 2018.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Onsted Community Schools, Lenawee County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a _____ meeting held on January 15, 2018, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Secretary, Board of Education

MDG/mmw

EXHIBIT "A"

**ONSTED COMMUNITY SCHOOLS
OPERATING MILLAGE PROPOSAL**

This proposal will allow the school district to continue to levy the statutory rate of not to exceed 18 mills on all property, except principal residence and other property exempted by law, required for the school district to receive its revenue per pupil foundation allowance. The remaining .5 mill is only available to be levied to restore millage lost as a result of a reduction required by the "Headlee" amendment to the Michigan Constitution of 1963, and will only be levied to the extent necessary to restore that reduction.

Shall the currently authorized millage rate limitation on the amount of taxes which may be assessed against all property, except principal residence and other property exempted by law, in Onsted Community Schools, Lenawee County, Michigan, be renewed by 18 mills (\$18.00 on each \$1,000 of taxable valuation) and also be increased by .5 mill (\$0.50 on each \$1,000 of taxable valuation), for a period of 5 years, 2018 to 2022, inclusive, to provide funds for operating purposes; the estimate of the revenue the school district will collect if the millage is approved and 18 mills are levied in 2018 is approximately \$2,294,685 (18 mills of the above is a renewal of millage that expired with the 2017 levy and .5 mill is an increase in millage which will only be levied to the extent necessary to restore millage lost as a result of a reduction required by the Michigan Constitution of 1963)?

EXHIBIT "B"

**SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:**

ONSTED COMMUNITY SCHOOLS
OPERATING MILLAGE RENEWAL PROPOSAL
EXEMPTING PRINCIPAL RESIDENCE
AND OTHER PROPERTY EXEMPTED BY LAW
18 MILLS FOR 5 YEARS AND
.5 MILL FOR 5 YEARS TO RESTORE HEADLEE REDUCTION

Full text of the ballot proposition may be obtained at the administrative offices of Onsted Community Schools, 10109 Slec Road, P.O. Box 220, Onsted, Michigan 49265-0220, telephone: (517) 467-2174.